

Zion Lutheran Church Congregational Planning Council – in person				April 21, 2022
Agenda				
In Attendance:	Pastor Dave Aaron Wagner Jim Conway	Sharon Collins Gail Nedimyer Shawn Restly Katie McCabe	Christina Pavlock Bev Green Sam McClure Elizabeth Saigaities	Absent:
Call to Order/Welcome		Aaron Wagner		
Devotion/ Blessing		Pr. Dave		
Minutes of Last Meeting-Approval for Accuracy		Changes: One typo to be corrected. Gail Nedimyer made a motion to amend March’s minutes to include notes regarding the 2022-2023 annual budget; will be notated as Att IV. 2 <sup>nd</sup> : Bev Green Approved: Yes		
Treasurer’s report - Jim Conway		Changes: none <b>See Att I</b>  Motion to approve: Bev Green 2 <sup>nd</sup> : Gail Nedimyer Approved: Yes		
Pastor’s Report - Pr. Dave		Changes: None <b>See Att II</b>		
Updates		<b>Mutual Ministry</b> – Jolene Kopriva has agreed to Co-Chair and will be reaching out for people to become committee members. By constitution, the charter states that two CPC members are to sit on the committee.  <b>Youth Board</b> – Beth Lyon has resigned as Board Director.		
<b><u>Board Reports</u></b>				
Children & Youth – Elizabeth Saigaities	Notes: - Volunteers are lined-up for VBS - Faith Formers had their 1 <sup>st</sup> meeting with 8 kids in attendance			
Adult – Sharon Collins	Notes: No report			
Worship – Gail Nedimyer	Notes: No report			

<b>Finance – Jim Conway</b>	Notes: No report
<b>Property – Shawn Restly</b>	<p>Notes:</p> <ol style="list-style-type: none"> <li>1. We have accepted the proposal from Eastern Elevator for that aspect of the capital campaign. Their quote is significantly more than Otis, but addresses all of our "hidden cost" concerns. The breakdown is as follows, \$120,655 to Eastern for all of their work to update the elevator, \$16,000 est. for electrical upgrades to facilitate the elevator upgrade, \$9000 est. for the same, and a potential \$50,000-\$60,000 add on if they need to re-bore the shaft for the new cylinder. I will expand upon the last one at the meeting.</li> <li>2. We are receiving bids now to do the exterior painting, wood repair, and repairs to the front doors. Will update when we have a clearer picture.</li> <li>3. We have selected Cove Asphalt to re-seal our parking lot. The only issue now is that there is still a county project involving our lot that Keller Engineer is quarterbacking right now. This will put the parking lot out of commission for a period of time. The hope is that they have their project done this year and still allow us time to get our obligation done before fall.</li> <li>4. Property work day has been set for May 14th. We will be weeding and mulching outside the church. We ask that if you have appropriate tools (shovels, rakes, wheelbarrows), to please bring them along. There will be a sign-up sheet outside the office. On the inside, we will be removing items for the physical organization of the church project. There will be a special dumpster on sight for the day. We want to get the word out to all groups, boards, or activities in the days leading up to the clean out to go through your spaces and place anything you want thrown away in the hallway or fellowship hall. Make it obvious. Set things out in the open. We do not want to accidentally throw things away that someone or some group may want to keep. This will make it go a lot quicker when the inside crew shows up that day.</li> </ol> <p>The roof passed inspection.</p> <p><b>Addendum:</b></p> <p>On May 2, 2022, Shawn Restly sent an email to CPC members regarding time-sensitive issues from Property Board. They received bids for repairs and painting to be done to the front doors and exterior windows. They decided to use two contractors: Dan Stewart for the front doors for \$4450.00 and A. Rossi for the remaining work for \$13,750.00. Shawn was soliciting CPC's approval to use some of the building fund to pay for both projects. The urgency of the request is to ensure that we are on the contractor's schedules before fall. Property Board felt that some of the cost of the projects could be absorbed using our line items after the beginning of the fiscal year. Pastor Dave responded that the use of the Building Fund does not require a vote from CPC. The Build Fund exists for property concerns that are over and above our annual budget. This project falls into that category. Therefore, no vote is required and Property can move forward accordingly.</p>
<b>Stewardship –</b>	Notes: No report
<b>Continuous Church Improvement – Katie McCabe</b>	Notes: No report

<b>Communication</b> – Christina Pavlock	Notes: No report
<b>Activities</b> -	Notes: No report
<b>At Large</b> – Bev Green, Sam McClure	Notes: No report
<b><i>Business Items</i></b>	
Unfinished /Old business:	
New business:	<p><i>Loan for Capital Campaign Projects</i>  Discussion and questions:</p> <ul style="list-style-type: none"> <li>- Why seek a loan versus using the Edward Jones account? This question will probably arise with the Capital Campaign presentation.</li> <li>- Is congregational vote and approval needed to secure a loan? Pastor will research to answer.</li> <li>- Finance committee will reconvene after getting new loan rates (those presented were 2-months old) and make a recommendation to CPC. They will also clarify that the church building will be used as collateral.</li> </ul> <p><i>Budget process</i></p> <ul style="list-style-type: none"> <li>- Discussions need to be held in-person rather than through emails.</li> <li>- For future, the Boards need to submit their budget's by February so that the annual budget can be discussed in person.</li> <li>- Would like to have a comparison of 2 previous year's budgets</li> <li>- Suggested that if a Board makes a change from one year to the next, they include an explanation/reason when submitting the budget</li> </ul>
<p>Lord's Prayer  Adjournment  Go in peace to love and serve our Lord!</p>	